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OTE 85-4012

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCI

FROM: [REDACTED]

Director of Training and Education

SUBJECT: Request for Approval to Incur Expenses
Under [REDACTED] on 17 July 1985

1. Approval is requested to incur expenses allowed under [REDACTED]

2. I believe the expenditure of appropriated funds is authorized under [REDACTED] for the costs of a reception and dinner in the Director's Dining Room on 17 July 1985 for the participants in the Ambassadorial Seminar. [REDACTED]

3. Although we have not received the names of the participants from the Department of State, we expect approximately 12 newly appointed Ambassadors and six State Department officers. [REDACTED]

4. Other U.S. Government employees present, including their title and organizational affiliation, will be:

John N. McMahon/EP

Deputy Director of Central
Intelligence

Clair E. George/SIS

Deputy Director for Operations

Chief, Soviet/East European
Division/DOChief, Counterintelligence
Staff/DO

Chief, Central Cover Staff/DO

Dean of Conferences, Center for
the Study of Intelligence,
Office of Training and Education/DATraining Assistant, Center for
the Study of Intelligence, Office
of Training and Education/DA~~CONFIDENTIAL~~

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25X1 SUBJECT: Request for Approval to Incur Expenses Under

25X1 5. I certify that the attendance of the individuals listed in paragraph 4 has been requested and is considered essential to the conduct of official Government business and further that the function will facilitate the accomplishment of the DCI's duties and responsibilities.

25X1 6. The estimated cost of this function is \$400.00.
25X1

CONCUR:

25X1
Deputy Director for Administration

2/5/85
Date

I certify the availability of funds in the amount indicated in paragraph 6.

25X1
Budget and Fiscal Officer, DCI

7/8/85
Date

APPROVED:

25X1
Executive Director

8/2/85
Date

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